



**EMPLOYMENT OPPORTUNITY**  
**Camp Coordinators (in-person)**  
**Milton (1 position) & Toronto (1 position)**

***The primary responsibilities required for this position include, but are not limited to:***

1. Implementing and promoting an accessible, safe, and inclusive camp environment for campers and staff.
2. Supervising and supporting camp staff, including group and individual mentoring and coaching.
3. Creating and implementing camp activities for campers of different ages.
4. Delegating and assigning responsibilities to staff to ensure camp needs are being met.
5. Ensuring that supplies and materials are available for camp activities.
6. Handling administrative tasks such as scheduling, and recording keeping.
7. Communicating on a regular basis with staff and parents.
8. Developing individualized camper toolkits to support campers' needs.
9. Using appropriate behaviour management techniques.
10. Participating in training workshops held prior to camp.
11. Report to the Children and Youth Programs Coordinator; and,
12. Perform other duties as assigned.

**Qualifications:**

- Background in Early Childhood Education (ECE), Education, Social Work, Children & Youth Worker (CYW) is an asset.
- Strong leadership and organizational skills.
- Comfortable providing mentoring and coaching support.
- Ability to supervise and support camp staff effectively.
- Creativity and innovation in planning camp activities.
- Self-starter, team player, ability to multitask.
- Fluent in ASL.
- Knowledgeable and respectful of Deaf culture.

**Canada Summer Jobs Candidate Criteria:**

- be between 15 and 30 years of age at the start of employment\*;
- be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment; and,
- have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.

***\*The youth must be 15-30 years of age at the beginning of the employment period. The youth may have a birthday and become 31 years of age during the employment period.***

Candidates are invited to indicate their interest in this position by sending a resume and cover letter to Children and Youth Coordinator at [cyp@silentvoice.ca](mailto:cyp@silentvoice.ca) by March 31<sup>st</sup>, 2024.

***We thank all applicants for their interest in Silent Voice. However, only candidates selected for an interview will be contacted. No telephone calls please.***

*Silent Voice is committed to employment equity. For more information about our organization, please visit our website at [www.silentvoice.ca](http://www.silentvoice.ca).*