



**Employment Opportunity:** Web and Multimedia Developer

**About Silent Voice:**

**Silent Voice** is the only non-profit, charitable organization in the GTA that provides community- and family-based support to Deaf infants, children, youth, and adults in American Sign Language (ASL). The Agency provides Deaf children and youth recreational, sports, and leadership programming otherwise not accessible to them; teaches American Sign Language (ASL) to families where there is a Deaf family member; runs the Sign Language Summer Program ASL day camp for Deaf children and their hearing siblings; reaches out to disadvantaged Deaf adults; provides essential services to those in need; provides settlement services; provides parenting education and ASL resources, and works in partnership to improve access to community services.

**Opportunity:**

Silent Voice is currently seeking web and multimedia developers. Reporting to the Resource Development Services (RDS) project coordinator, web and multimedia developers are creative, self-starters and team players who will be required to work remotely with the Resource Development Services team on editing videos and developing websites and e-courses.

**Duration:** May 25 – October 8, 2021

**Hours of Work:** 14 hours per week

**The primary duties required for this position include, but are not limited to:**

- Developing agency website.
- Developing a digital course catalog.
- Participating in the creative process of designing e-courses with the RDS team.
- Editing videos.

**Qualifications and Skills:**

Positive attitude, fluent in ASL and written English, knowledgeable and respectful of Deaf culture. Excellent organizational skills, professional, self-starter, able to multi-task and work in a

team setting. Ability to use online technology to facilitate online activities. Familiarity with Microsoft Office programs, Adobe Creative Cloud (including: After Effects, Premiere Pro, Photoshop, Illustrator and InDesign), WordPress, Wix, and other platforms. Experience with API integration would be an asset. Willingness to learn how to use Brightspace (a Learning Management System) and eLearning applications.

**These positions are funded by Canada Summer Jobs and applicants must meet the Candidate Criteria:**

- be between 15 and 30 years of age at the start of employment\*;
- be a Canadian citizen, permanent resident, or person to whom refugee protection has been conferred under the Immigration and Refugee Protection Act for the duration of the employment; and,
- have a valid Social Insurance Number at the start of employment and be legally entitled to work in Canada in accordance with relevant provincial or territorial legislation and regulations.

\*The youth must be 15 years of age at the beginning of the employment period; the youth may be more than 30 years of age at the end of the employment period as long as the youth was 30 at the beginning of the employment period.

Candidates are invited to indicate their interest in this position by sending a resume and cover letter **by May 14, 2021 to Rose Etheridge at [r.etheridge@silentvoice.ca](mailto:r.etheridge@silentvoice.ca).**

***We thank all applicants for their interest in Silent Voice. However, only candidates selected for an interview will be contacted. No telephone calls please.***